



SOHO HOUSE

Soho House Design Internship

June – December 2024

Who We Are

We are a collection of members' clubs, restaurants, hotels, workspaces and cinemas, catering to those in the film, media, fashion and creative industries. The company has unique ventures throughout the UK, USA, Canada, Europe and Asia, with new openings planned globally. Soho House is a space for diverse membership and teams to connect, grow, have fun and make an impact.

The Role

Soho House Design is looking for a passionate, hands on, highly motivated, and creative Interior Design Intern to join the team. The paid role offers the opportunity to work directly with our in-house design team gaining extensive & valuable experience in the Interior Design industry. The Role is initially for a 6-month period, with the possibility of extension based on our needs. Applicants should have a keen interest in creative process, a genuine passion for Interior Design, excellent attention to detail & a strong work ethic.

Responsibilities

- Sourcing finishes, fixtures, furnishings, vintage FF&E, fabrics, lighting, hardware and accessories.
- Exposure to our deliverables at each stage of design, concept, schematic, detailed design construction documentation, construction administration and install
- Utilising external training to learn entry level skills of In-Design, Photoshop & Auto CAD. Use these skills support the Interior Design Team
- Support the design team to maintain the sample library & familiarise yourself with different suppliers.
- Assist the team in requesting samples & going to local supplier show rooms to pick up both FFE & finish samples.
- Assist the team with schedules and concepts
- Learn Spec Source software & support Design Team inputting both FFE & Finish Specifications.
- Working alongside Operations team to support with the maintenance of the Houses within your Design Studio Region.



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Key skills

- A genuine passion for Interior Design
- Good use of initiative, a proactive attitude and a keen eye for aesthetics and details
- Strong work ethic
- Highly organised
- Excellent oral & written communication skills

Opportunities for all

Soho House was created to bring diverse communities of people together, and we take the same approach when building our teams. We thrive on differences and believe it is critical to our success as a global company. Soho House is proud to be an equal opportunity workplace that seeks to recruit, develop and retain the most talented people from a variety of backgrounds, perspectives, and skills. We therefore encourage applications from all genders, races, religions, ages and sexual orientations, as well as parents, veterans, people living with disabilities, and any other groups that could bring diverse perspectives to our business.